

## CSWIP EXAMINATIONS

### **CANDIDATES WHO ARE FOUND CHEATING WILL AUTOMATICALLY BE BANNED FOR A MINIMUM PERIOD OF FIVE YEARS FROM TAKING ANY CSWIP EXAMINATION**

1. Candidates are advised that any attempt to remove examination material, including scrap paper, from the Test centre (TC) or Examination Centre (EC) shall result in the examination being immediately terminated.
2. Candidates are advised not to bring any material into the Test Centre which may, if found in the possession of a candidate during a CSWIP examination, be construed as material intended for the purpose of cheating.
3. If in doubt, consult an examiner or invigilator as to the admissibility of material before the examination commences.
4. External communication devices are not permitted in examination areas.
5. Candidates are responsible for informing examination staff of any adverse conditions which may affect examination performance prior to starting the examination.
6. Once an examination has commenced, candidates found in possession of material which, if used during an examination, would be deemed to constitute cheating, must be considered to have cheated and the examination will be terminated.
7. Candidates proved to have cheated, or found to have attempted to remove or found to have removed examination material in a CSWIP examination will not be accepted as a candidate for any CSWIP examination for a period of five years\* from the date of the examination where cheating, attempt to remove or removal of examination material, was established to have taken place.  
(\*A longer period may be designated at the discretion of the appropriate Scheme Governing Board)
8. No examination results will be issued for those examination parts already completed.
9. No examination fees for those examination parts attempted shall be refunded.
10. A letter will be sent to the candidate concerned and to his/her employer or sponsor explaining why the examination was terminated.
11. For CSWIP examinations the candidate has the right to appeal in writing to the CSWIP Certification Management Board, c/o the Chief Executive, TWI Certification Ltd , Granta Park, Great Abington, Cambridge CB21 6AL against a decision to terminate an examination.

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The following statement must be signed and dated by the candidate once he/she had read the information above.

I \_\_\_\_\_

CANDIDATE'S NAME, PLEASE PRINT

have read the information above and understand the consequences of any contravention of the rules concerning cheating during a CSWIP examination.

Candidate signature \_\_\_\_\_ Date \_\_\_\_\_  
Issued by TWI Training & Examination Services