LOG BOOK AND RUBBER STAMP ORDER FORM

A log of practice is a **mandatory** requirement at renewal and recertification. The easiest way to maintain this log is by utilising a TWI Certification Ltd (TWI Cert) log book. If you do not already have a log book, it is **recommended** that you purchase one. We also offer all current certificate holders the option to purchase a self-inking desk rubber stamp, to be used to quickly and publicly demonstrate your certification. The stamp will display your name, candidate number and level of certification(s).

CANDIDATE DETAILS	
Full Name	
Date of Birth	
Address	
Telephone Number	
Email Address	
Certificate Number(s) (to be included on stamp)	

By signing below….

I agree to TWI Cert sending my personal details to third parties for the provision of courier services and/or to enable the manufacturing of my stamp(s) only.

I am responsible for payment of any local import duties, VAT, and/or customs clearance fees or any administration fees that may be payable upon delivery.

That the certificate I am ordering stamps for has a minimum validity of six months.

I understand that for NDT and Underwater schemes, that a logbook does not necessarily meet all the requirements for my renewal/recertification, and that I may be asked to provide additional information at point of renewal/recertification. For Underwater Inspection a logbook can be utilised for logging your work experience/eye sight test. Please note that it will not assist with recoding your fitness for diving which should be covered by your IMCA diving book.

Signature		**Date**	

ORDER DETAILS			
ITEM	**UK PRICE (GBP incl. VAT)**	**NON-UK PRICE (GBP excl. VAT)**	**SELECTION** ***(Please Tick)***
Log Book Only	£42.00	£35.00	☐
Desk Stamp Only	£60.00	£50.00	☐
Pocket Stamp	£36.00	£30.00	☐
If you hold both CSWIP & BGAS-CSWIP Certification they cannot be shown on the same stamp, complete below for secondary stamp			
Secondary Desk Stamp	£60.00	£50.00	☐
Secondary Pocket Stamp	£36.00	£30.00	☐

POST / COURIER COST		
Guarantee Signed For Delivery *All deliveries will be sent via tracked delivery*	UK	Non UK
	£15.00	£42.00

Payment Details

PAYMENT BY COMPANY: If payment is being made by a company, please provide full details of the company, including contact name for invoicing and company email address, with your application (Stamps and log books will be sent to the address detailed below).

COMPANY DETAILS	
Company Name	
Contact Name	
Company Address (full postal address)	
Telephone Number	
Email Address	
Company EORI number (when applicable)	

Payment methods are as follows:

A. Secure Link

Please tick the box if you would like to make a payment by secure link ☐

Once this box is ticked and your application form received in our office, we will contact you with the secure link for the payment to be made. This link will be valid for 72 hours only and cannot be shared with anyone.

PLEASE ENSURE THE CARD USED IS APPROVED FOR OVERSEAS PAYMENTS

B. Bank Transfer

If you are paying by bank transfer, please ensure that you pay any applicable bank charges.

Send with your application a copy of the payment confirmation, clearly showing your name, certificate number, the date of transfer, and the name of the account holder from which payment was made.

Bank Name and Address	BARCLAYS BANK PLC, 1 CHURCHILL PLACE, CANARY WHARF, LONDON, E14 5HP, UK
Beneficiary Name	TWI Certification Limited
Account Number	70222437
IBAN Number	GB28 BARC 20742170222437
Swift Code	BARC GB22
Branch Sort Code	20-74-21

Please return completed order forms to:
By email: personnel@twicertification.com

By post: TWI Certification Ltd, Granta Park, Great Abington, Cambridge, CB21 6AL