

LOG BOOK AND RUBBER STAMP ORDER FORM (OVERSEAS)

A log of practice is a **mandatory** requirement at renewal and recertification. The easiest way to maintain this log is by utilising our log book. If you do not already have a log book, it is **recommended** that you purchase one. We also offer all current certificate holders the option to purchase a self-inking desk rubber stamp, which can be used to quickly and publicly demonstrate your certification. The stamp will display your name, candidate number and level of certification(s).

CANDIDATE DETAILS			
Full Name			
Date of Birth			
Address			
Telephone Number			
Email Address			
Certificate Number(s)			
Signature		Date	

ORDER DETAILS		
ITEM	PRICE	SELECTION <i>(Please Tick)</i>
Log Book Only	£35.00	
Desk Stamp Only	£50.00	
Log Book and Desk Stamp	£75.00	
Log Book, Desk Stamp and Pocket Stamp	£85.00	
Secondary Stamp <i>(If you hold both CSWIP & BGAS-CSWIP Certification they cannot be shown on the same stamp, you must have a second stamp)</i>	£35.00 <i>(cannot be bought independently, must be purchased with a stamp option from above)</i>	
Courier <i>(Please note: all orders will be sent via standard post, unless a courier is selected. TWI Cert advises the use of a courier for all orders and will accept no liability for items that are delayed, lost or damaged when sent via standard post)</i>	£42.00	

IMPORTANT

This form is not required if you have applied for Registration

Please be aware that by completing this form, you agree to us sending your personal details to third parties for the provision of courier services and/or to enable the manufacturing of your stamp(s) only. If you have any concerns regarding this, please contact us directly.

Please be advised that international orders may be subject to local import duties, VAT, and customs clearance fees. As the recipient, you are responsible for these charges, which are determined by your local government and are not included in our shipping costs. We strongly recommend checking with your local customs authority for the most up-to-date requirements in your region before you place your order.

Payment Details

PAYMENT BY COMPANY: If payment is being made by a company, please provide full details of the company, including contact name for invoicing and company email address, with your application. Please note if paid by the company we will use the company address for delivery.

COMPANY DETAILS	
Company Name	
Contact Name	
Company Address	
Telephone Number	
Email Address	

Payment methods are as follows:

A. Credit/Debit Card

Details can be taken over the phone; please call +44 (0) 1223 899000

IMPORTANT: New legislation does not allow us to receive any card details by email so please do **NOT** enter the credit/debit card details on this form or into the body of your email if you are returning it electronically. Any email received containing credit/debit card details in the body of the email or in an attachment **will not be processed but deleted automatically.**

B. Bank Transfer

If you are paying by bank transfer, please ensure that you pay any applicable bank charges.

Send with your application a copy of the payment confirmation, clearly showing your name, certificate number, the date of transfer, and the name of the account holder from which payment was made.

Bank Name and Address	Barclays Bank Plc, Barclays, 1 Churchill Place, London, E14 5HP
Beneficiary Name	TWI Certification Limited
Account Number	70222437
IBAN Number	GB28 BARC 20742170222437
Swift Code	BARC GB22
Branch Sort Code	20-74-21

Please return completed order forms to:

By email: personnel@twicertification.com

By post: TWI Certification Ltd, Granta Park, Great Abington, Cambridge, CB21 6AL, UK